

# COMPLIANCE IN USING STANDARDS AND NORMATIVE DOCUMENTS

FOR SINGLE OR MULTIPLE USERS

[www.austrian-standards.at/copyright-licences](http://www.austrian-standards.at/copyright-licences)

**Tip: Obtain copyright licences  
and and make your standards  
accessible in-house**

# STANDARDS ARE PROTECTED BY COPYRIGHT

Copyright law protects the intellectual property of authors and regulates how works can be used.

**Austrian standards (ÖNORMs and ONR rules\*)** are also protected by copyright. The copyright utilization rights are held by the Austrian Standards International. The exploitation of these rights makes a significant contribution to funding the standardization system.

\* These documents comprise, for example, ÖNORM standards (including ÖNORM EN, ÖNORM EN ISO, ÖNORM ISO/IEC, ONR, ONR ISO, ÖVE/ÖNORM, ÖVE/ÖNORM EN), related drafts, pre-standards, supplements and complementary products (referred to as "ÖNORMs" below)

## Avoid the following copyright infringements

In the age of information technology, copyright infringements may occur easily – usually without employees being aware of the unlawfulness of their actions.

The examples given below illustrate how the copyright to standards might be infringed within a company unless the following actions are properly authorized by the copyright holder:

### Making standards accessible digitally, e.g.

- Provision of access on network drives
- Provision of access via document management systems
- Publication on the intranet
- Publication on web sites on the internet

### Reproducing and passing on standards internally and externally, e.g.

- taking over of text from standards
- Transfer by e-mail
- Passing on by means of data media (memory sticks, CDs, etc.)
- Digitization (scanning, copying, photographing, etc.)

### Editing of standards, e.g.

- Translation into other languages

## Legal consequences of copyright infringements

Any unauthorized reproduction of standards can result in claims for injunctive relief, reasonable compensation and, in the case of relevant public visibility, publication of court decisions. Intentional infringements additionally give rise to liability for damages and are also punishable by the courts.

# HOW TO BE ON THE SAFE SIDE

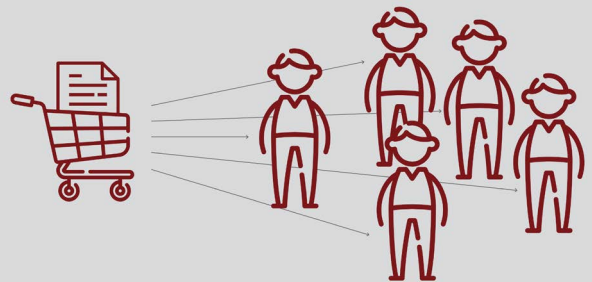
## Obtain copyright licences and make your standards accessible in-house



### Use on one workstation

#### No copyright licence required

When you buy an ÖNORM or ONR, you get the right to use the document on one workstation. If standards are reproduced (referred to as "multiple use" below), you need appropriate copyright licences.



### Multiple use

#### Copyright licence required

The amount of the licence fee for such multiple use is calculated on the basis of the current number of normative documents, the number of employees and the number of company sites. The related agreement is adjusted annually.

You may obtain copyright licences from Austrian Standards not only for ÖNORMs and ONRs but also for documents issued by our partner organizations, such as ISO, IEC, DIN and ÖVGW.

## What you are authorized to do under a copyright licence?

When your company has a copyright licence, you can make normative documents accessible to the employees internally. Thus, the documents may be reproduced and passed on in-house.

Additional agreements are required for external usage.

## Special case: Quoting standards

You want to use an extensive quote from a standard?

Please contact us or send us the details of your specific case – we will be pleased to advise you and find a customized solution for you.

# ENSURE LEGAL CERTAINTY NOW!

1. Contact our **Customer Service team**.
2. In an **initial consultation**, we discuss your situation and clarify whether you need licenses.
3. Then, we check your standards portfolio and submit a **tailored offer** to you.
4. By obtaining a **copyright licence for multiple use**, you are on the safe side in legal terms.

[www.austrian-standards.at/copyright-licences](http://www.austrian-standards.at/copyright-licences)



## Contact

If you have any questions, please contact our Customer Service team.  
We will be pleased to advise you..

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